

General Terms and Conditions (GTC) and Sample Cancellation Form - Career-Coaching

The following General Terms and Conditions (GTC) are valid for the Career-Coaching service provided by Brandmeier Consulting, Weinzierlstraße 27, 93057 Regensburg, represented by Ann-Kathrin Brandmeier (hereinafter "coach"), with the client who uses this service (hereinafter "client").

1. Scope of Application

These GTC apply to the booked Career-Coaching and Group-Career-Coaching (hereinafter "coaching"). Differing terms and conditions do not apply unless the client and coach agree otherwise in writing.

2. Subject of the Contract

The coach provides coaching services in the form of a 1:1 Career-Coaching and/ or of presentations for the client.

2.1. Hourly Booking

If no package is booked the client engages the coach on an hourly basis for a 1:1 Career-Coaching.

2.2. Booking the Starter-Package

This package consists of three 60-minute sessions.

2.3. Booking the Intensive-Package

This package consists of six 60-minute sessions.

2.4. Booking the Premium-Package

This package consists of ten 60-minute sessions.

3. Duration of the Coaching

The contract begins with booking the service or with a written agreement and is valid until one of the two parties terminates the contract in writing with a two-week notice period.

4. Fees

The 15-minute initial conversation for Career-Coaching is non-binding and free of charge.

The fee for the regular 1:1 Career-Coaching, if no package is booked, is €90.00 per hour.

The Starter-Package costs €257.00, the Intensive-Package is €497.00, and the Premium-Package is €810.00.

The client receives a monthly invoice for the hours used up to that point. The hourly rate is calculated by dividing the package price by the number of sessions included in the booked package. If an appointment is canceled less than 12 hours in advance or missed without prior notice, the client will be charged €20.00 to cover lost revenue.

Career-coaching presentations cost €30.00 per person and the client receives an invoice after the presentation.

Invoices must be paid within one week to the account specified on the invoice and in accordance with Section 19 Paragraph 1 of the German Value Added Tax Act (UStG), no VAT is charged.

5. Confidentiality

Both parties agree to maintain strict confidentiality regarding all information disclosed during the coaching session. This obligation also applies after the coaching has ended.

6. Termination of Contract

Both parties have the right to terminate the coaching contract in writing with two weeks' notice. If the client continues to use the coaching during this time, the hours used will be billed to the client.

7. Disclaimer of Liability

The coach assumes no liability for the implementation of the goals agreed upon during the coaching and is not liable for any damages that may arise to the client as a result of the coaching.

Both parties are liable for damages they cause to each other through intent or gross negligence.

8. Supplementary Provisions

This contract is governed by German law.

Amendments and additions to this contract must be made in writing.

9. Severability Clause

Should any provision of this contract be or become invalid or unenforceable in whole or in part, the validity and enforceability of the remaining provisions shall not be affected.

In place of the invalid or unenforceable provision, a valid and enforceable provision shall be deemed agreed that comes closest to the economic purpose of the invalid or unenforceable provision.

10. Cancellation Policy

The client has the right to cancel this contract within 14 days of the date of conclusion of the contract without giving any reason.

To exercise the right of cancellation, the client must inform Brandmeier Consulting of their decision to cancel this contract by means of an unambiguous declaration by post or email. To comply with the cancellation period, it is sufficient for the client to send the notification of the exercise of the right of cancellation before the expiry of the cancellation period.

Consequences of Cancellation

If the client cancels the contract, the coach must refund all payments received from the client within one week of the date on which the notification of cancellation of the contract was received. However, if the service career coaching was already used by the client during the cancellation period, the client must pay the coach the full amount for the appointments already used.

11. Sample Cancellation Form

(If the client wishes to cancel the contract, they can fill out the following form and return it to the coach.)

1. To Brandmeier Consulting, Ann-Kathrin Brandmeier, Weinzierlstraße 27, 93057 Regensburg, ann-kathrin.brandmeier@brandmeier-consulting.com
2. I hereby cancel the contract I concluded for the following service (*) concluded on (*)
3. Client's name
4. Client's address
5. Client's signature (only for notification on paper)

6. Date

Version: 04th December 2025, Regensburg, based on: <https://rechtliche-dokumente.de/cdl/allgemeine%20geschaeftsbedingungen-agb/?step=9> and https://www.bmjv.de/SharedDocs/Downloads/DE/Formular/Muster_Widerrufsbelehrung_Vertrag_ausserhalb_Geschaeftsraeme_m_Ausnahme_Finanzdienstleistungsvertraege.pdf?__blob=publicationFile&v=3