

Offline Privacy Policy for Private Individuals

Information on data collection in accordance with article 13 DSGVO

1. Person responsible for data collection and data processing

Brandmeier Consulting

Weinzierlstraße 27, 93057 Regensburg

Represented by Ann-Kathrin Brandmeier

2. Collection and storage of personal data, as well as the type, purpose, and use of such data

We collect and store the following data:

Title, first name, last name, telephone number, email address, address, customer number, IP address, bank details, and, if applicable, data from your CV and references.

We collect your data for the purpose of executing the contract and fulfilling our contractual and pre-contractual obligations.

The data collection and processing is necessary for the execution of the contract and is based on article 6 paragraph 1 b) DSGVO.

To the extent that we have obtained your consent for the processing of personal data, article 6 paragraph 1 lit. a of the EU General Data Protection Regulation (DSGVO) serves as the legal basis.

The legal basis for direct advertising resulting from the sale of our services is article 7 paragraph 3) of the German Unfair Competition Act (UWG).

3. Disclosure of data to third parties

Your personal data will not be transferred to third parties for purposes other than those listed below. To the extent necessary for the performance of the contractual relationship with you in accordance with article 6 paragraph 1 b) DSGVO, your personal data will be disclosed to third parties. Recipients of the data are public bodies that receive data due to legal regulations (e.g. tax authorities) and contractual partners (e.g. banks), to the extent permitted by law.

4. Your Rights

You have the right, pursuant to article 7 paragraph 3) DSGVO, to revoke your consent at any time. This means that we may no longer continue the data processing based on this consent in the future.

According to article 15 DSGVO, you have the right to request information about your personal data processed by us. In particular, you can request information about the purposes of the processing, the category of personal data, the categories of recipients to whom your data has been or will be disclosed, the planned storage

period, the existence of a right to rectification, erasure, restriction of processing or objection, the existence of a right to lodge a complaint, the origin of your data, if it was not collected by us, as well as the existence of automated decision-making, including profiling, and, if applicable, meaningful information about its details.

According to article 16 DSGVO, you have the right to immediately request the rectification of inaccurate or incomplete personal data stored by us. According to article 17 DSGVO, you have the right to request the erasure of your personal data stored by us, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest, or to assert, exercise, or defend legal claims. According to article 18 DSGVO you have the right to request the restriction of the processing of your personal data if you contest the accuracy of the data, the processing is unlawful but you refuse to erase it, and we no longer need the data, but you require it to assert, exercise, or defend legal claims, or you have objected to the processing pursuant to article 21 DSGVO.

Pursuant to article 20 DSGVO, you have the right to receive your personal data that you have provided to us in a structured, common, and machine-readable format or to request its transmission to another responsible person. Pursuant to article 77

DSGVO, you have the right to lodge a complaint with a supervisory authority. As a rule, you can contact the supervisory authority of your habitual residence or place of work or our company headquarters.

5. Routine deletion and blocking of personal data

We process and store your personal data only for the period necessary to achieve the storage purpose or as provided for by the European legislator or other legislator in laws or regulations to which the data responsible person is subject.

If the storage purpose no longer applies or if a storage period prescribed by the European legislator or other competent legislator expires, the personal data will be routinely blocked or deleted in accordance with legal requirements.

6. Right of objection and revocation, request for deletion and rectification

You have the right to revoke your consent to the processing of personal data at any time and to have your personal data deleted or amended. If the data is required to fulfil the contract or to implement pre-contractual measures, premature deletion of the data is only possible if contractual or legal obligations do not prevent deletion.

Requests for information, correction, and deletion, as well as revocations or objections to the further use of data, any consents granted to us, can be sent to us via email or mail.

7. In addition

Please also note our online privacy policy in addition to this offline privacy policy.

You can find it at <https://brandmeier-consulting.com/datenschutzerklaerung>